

The meeting was called to order at 1900. Charlie Pencinger, FC 38 led us in the Pledge of Allegiance. A moment of silence was had for all those who have crossed the bar and who serve in harms way.

Board and Staff present: Ron Booth, DCP; Henry Marchi, VCP, PE; Dick Lemar, FC 33, CS; Jeff James, FC 35, MT; John McDermott, VFC 35, MS; Rick Lutes, FC 37; Alan Gould, FVC 37, VE; Charles Pencinger, FC 38; Scott Crocker, VFC 38, PS; Joe Antanavich, IS; Wayne Cedres, MA; John Swenson, PV; John Merrill, OP; Al DePietro PA; Charles Grossimon, PB; Sheryl James, SR.

Guests: COMO Gene Bernstein, DSO-MT

The meeting was temporarily suspended and turned over to COMO Gene Bernstein to hold the Division election. The names of the candidates were read; Ron Booth for DCP and Henry Marchi for VCP. They're being no nominations from the floor the secretary was instructed to cast one vote for Ron Booth for DCP. Again, they're being no nominations from the floor the secretary was instructed to cast one ballot for Henry Marchi for VCP. The meeting was then tuned back over to Ron Booth, DCP.

FLOTILLA REPORTS:

Flotilla 33 – Dick Lemar

- On 19 October at 1925 we had our monthly flotilla 33 meeting at the Chelmsford Police station with 8 Members present. Our next flotilla 33 meeting will be on 16 November.
- The FSO-SR Minutes and FSO-FN report was approved as read.
- Flotilla 33 performed 8 patrols in the MR in September and 4 in October.
- Flotilla 33 has bought a table for the Change of watch in order to encourage members of 33 to attend.
- We discussed having our annual Holiday Party/Yankee Swap Meeting on 8 December at 1830 at the Lowell Motorboat Club in Lowell, MA with a Snow date of 15 December. For more information please contact me at 978 342-7922.

Flotilla 34 – Joe Amore

Absent, no report.

Flotilla 35 – Jeff James

- We held our last meeting on October 5th at the Lawrence Police Department Community Room.
- One new member was sworn in and 2 more are being BQ'd.
- It was decided to hold our annual holiday party at our January meeting and make it an "After Holiday Party".
- The PE schedule at the Andover campus of Northern Essex Community College was decided on for next spring. We will do a 6 lesson State course on Boating Basics from 2/6-3/13 (7-9:30) which will be free, a one night class on 3/20 on Marine Engines from the BS&S (7-9:30), and a 4 week class beginning 4/2-4/24 on Introduction to Navigation (7-9:30) both of which will charge a materials fee.
- It was voted not to support VE's at Cashman Park after the 4th of July and to concentrate our efforts at Marinas and Yacht Clubs.
- We will be running a VE school over the winter using the old manual.
- The Recruitment Poster project should be ready by the 1st of the year.
- The ethanol brochure may be a fizzle.
- Glen Davis, a past Division Captain, is having surgery on Thursday, October 26th and would probably welcome hearing from you or receiving a card (67 Frye Rd., Methuen, MA 01844 – cptkid@comcast.net).

Flotilla 37 – Rick Lutes

- BS&S class in second week in Essex. 7 people in the class.
- Congratulations to Rex Kelly for making boat-crew.
- Interfacing with paddle-craft to develop awareness and hopefully a new conduit of potential members.

Flotilla 38 – Charles Pencinger

- The most recent meeting of Flotilla 38 was held on 5 October 2006 at the Plum Island boathouse.
- Ron Booth qualified for boat crew Coxswain during his check ride on 23 September 2006.
- The nominating committee at our last meeting entered nominations for office. Charles Pencinger was nominated for FC and Scotty Crocker was nominated for VFC (both were for a second term).
- Eric Wickberg ADSO-AVT, D1NR gave an informative presentation on AUXAIR.
- The trim and shakes around the three new windows were painted at the Plum Island boathouse.
- Elections are scheduled for the November meeting.
- The Christmas party is scheduled for 9 December 2006.
- Three new applicants, Bruce Dewire, Brent Desautel, and Bryan Carter have received their member numbers and are awaiting OS clearance.

DIVISION 3 STAFF REPORTS:

Aids to Navigation – Felix (Bud) Kuran, SO-AN:

(1) Moving of Newburyport Inner Harbor Channel marker buoys

The CG ANT team from Boston had moved Buoy # 20, 111 yards toward the Newburyport side of the river, (from 42°48-50.629N / 070°51-55.929W to 42°48-50.820N / 070°51-55.943W). Buoy # 22 was moved 61 yards toward the Newburyport side (from 42°48-50.629N / 070°51-55.929W to 42°48-50.820M / 070° 51-55.943W). The local CG has received many complaints and has been in contact with the Boston ANT team. I have contacted District DSO-ANT and discussed the problem with him. In process, late, but am putting together letter stating the situation and providing comments from local AUX members.

(2) Route 1 Gillis Bridge Locked in Down position

The CG (Bridge program office for the 1st CG district in Boston) pushed to have the bridge raised to allow boats to either get out or get in and the Mass Highway Dept relented. The bridge was opened for two Saturdays & Sundays (Sep 30 & Oct 1) and again on Oct 7 & 8). During Safety patrols on the Oct 1 & 7, Defiant was asked by the Newburyport Harbormaster to work the upriver side of the bridge keeping powerboats away allowing free passage of any sailboats traversing under the bridge. On Oct 1st 10 boats were noted heading upriver while on the 7th only 5 boats headed upriver.

(3) Inspection of Private Aids in Division 3 AOR

Contacted DSO Frank Larkin and received package on the new Private Aids Reporting System along with being assigned a password to be able to get into the system. Will now complete entering the private aids verified on the Merrimack River.

(4) Bridge Inspections

Inspection of bridges in Div 3 AOR is continuing. Seventeen bridges have been inspected with six bridges still needing “To Be Inspected”. Following is a summary of status on inspection of the 23 bridges assigned to Div 3:

Bridge #	Bridge Name	Date Last Checked	2006 Action	Inspected By
155	286 Bridge, Seabrook, NH	Not Checked	TBI	OPEN
510	S 133 Bridge, Essex MA	Not Checked	TBI	OPEN
900	US 1 Bridge, Nybpt, MA	Sep 2006	Completed	Gary Stapleford
901	Newburyport RR Bridge, Nbypt, MA	Sep 2006	Completed	Gary Stapleford
902	Chain Bridge, Nybpt, MA	Sep 2006	Completed	Gary Stapleford
		Sep 2006	Revised	Bud Kuran
903	Main Street Essex Bridge, Amesbury, MA	Aug 2001	Completed	Gary Stapleford
904	Rt 95 Bridge, Nbypt/Amesbury, MA	Sep 2006	Completed	Gary Stapleford
905	Main St. Rocks Village Bridge, W. Newbury	Sep 2006	Completed	Dick Muir
906	Rt 97 –113 Groveland/Haverhill Bridge	Aug 2006	Completed	Dick Muir
907	Rt 125 Bridge, Haverhill, MA	Aug 2006	Completed	Dick Muir
908	RR Bridge, Haverhill, MA	Aug 2006	Completed	Dick Muir
909	RR Avenue Bridge, Haverhill, MA	Sep 2006	Completed	Dick Muir
1195	Rt 1A Parker River Bridge, Newbury, MA	Sep 2006	Completed	Frank Larkin
1196	RR Bridge, Newbury, MA	Sep 2006	Completed	Frank Larkin
1197	Rt 1 Bridge Northerly, Newbury, MA	Not Checked	TBI	OPEN
1198	Rt 1 Bridge Southerly, Newbury, MA	Not Checked	TBI	OPEN

1199	Middle St. Parker River Bridge, Newbury, MA	Not Checked	TBI	OPEN
1280	Plum Island Turnpike Bridge, Newbury, MA	Sep 2006	Completed	Dick Muir
1305	Main St Powwow River Bridge, Amesbury	Sep 2006	Completed	Gary Stapleford
1306	Rt 495 Powwow River Twin Bridge	Jul 2001	Completed	Dick Muir
1307	Rt 110 Powwow Bridge, Amesbury, MA	Jul 2001	Completed	Dick Muir
1308	Merrimack Power & Bldg Com Powwow Br.	Jul 2001	Completed	Dick Muir
1365	B&M Trestle Bridge, Rowley, MA	Not Checked	TBI	OPEN

Four of the 10 Bridges still needing inspection have been completed leaving 6 bridges still open.

The listing for the Rt 1A bridge over the Parker River is listed as 2 separate bridges. A quick survey driving over the Parker on Rt 1A shows that there is just a single bridge. There appears to be only a single small powerboat docked up river from the bridge. The water is very shallow coming up to this bridge and a land survey is planned to be done.

(5) Marina / Facility Data Updating – (No Activity Since Last Report)

Now that boating season is coming to an end, plan to get a team together from Div 3 to get out to the Marinas/ facilities in our AOR to update marina data. Oct is the time to make this survey while the Marinas are still open. Those Auxiliarists in Div 3 Flotillas who are interested please contact Bud Kuran at 978-388-4830 and we'll set up a training session on what needs to be done for this Marina survey. Flotilla Commanders please pass this on to you members.

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Communications – Gary Stapleford, SO-CM:

- All communications normal.

Communication Services – Richard Lemar, SO-CS:

- **Updated the following Division 3 pages**
 - **What's New page:**
 - Added a PDF file for the Division 3 Change of Watch and the new version updated on 24 October.
 - Added the newspaper article "Port, Salisbury at odds over channel".
 - Added the September Division 3 minutes.
 - **Calendar page:**
 - October and added a link for Newburyport Tides for October on the Calendar.
 - **Updated Division 3 e-mail addresses.**
 - **Flotilla 33:** For the Flotilla 33 Website I created an advertisement under Volunteers Link on Craig's list explaining a brief summary of what the CG Auxiliary is about. (Text was taken from 33 Website) The title heading is "Volunteer for adventure..." USCG Auxiliary. The ad was placed on Friday 20 October. At the end of the ad it read for more information visit our website at <http://www.uscgauxflotilla33.org/>. From Friday at 1700 to Tuesday at 1300 we received 115 hits on the 33 website.

Finance Officer – John Carver, SO-FN

- Absent, no report

Information Systems – Joe Antanavich, SO-IS

- Ninety percent of all the paper that I have has been entered into AUXDATA
- Priority was put on the most important missions that counted to person's qualifications. Hopefully by the Division meeting I will have had time to review the Division statistics to see who if anyone still may have a problem.
- We still have a few foot draggers who have not taken the ICS courses. They will have to complete them prior to next years OPS season or sooner if they plan to do winter OPS or they will go into REYR.
- The end of the year is closer than we think. **As I mentioned in my last report, if there are any inconsistencies in your mission totals or anything else I have to know now, as time is fast running out to straighten things out.** *Everyone has access to AuxINFO, which is more dependable, so please check your quals and let me know.*

Materials – Wayne Cedres, SO-MA:

- There will be an inventory reduction sale at the January Conference, most items 20% but some will be below cost.

Marine Safety – John McDermott, SO-MS:

- At the January 2007 District Conference in Burlington MA, within the Marine Safety, Maritime Security, and Marine Environmental Protection operational area there will be several sessions. They will have a general duties orientation for all MS staff (FSO, SO, ADSO) and any other members who may be interested in becoming an MS Staff Officer, a training session for the Coast Guard Institute “Initial Indoctrination to Marine Safety (IIMS)” course, and there will be an update/orientation session on the Commercial Fishing Vessel Safety Examinations (CFVSE) program.
- Completion of the IIMS course is an Auxiliary requirement for many of the MS Personal Qualification System (PQS) specialties, and is an advanced training requirement for the “M” professional rating and award of the TRIDENT device. Testing must be administered by a CG Education Services Officer and arrangements have been made for the test to be administered on Sunday January 7th. There will be a pre-registration mail-in coupon attached to the Conference Flyer but interested members should email Ron Doescher DSO-MS D1NR (AuxRonD@verizon.net) ASAP.

Member Training – Jeff James, SO-MT:

- We are into week #2 of the AuxSEA class, which will finish up just before Christmas.
- I was going to do an AuxSAR class over the winter but find that there is a serious calling for an AUXNAV class instead. Therefore we will do an AUXNAV over the winter, time and place to be announced. ***It may be connected to FL 37's BCN/ACN.***
- There will be Crew/ Coxswain training over the winter, probably on Saturday mornings. *It was suggested that part of the introduction should include what is expected of them and the time commitment involved. Judging by the poor showing for on-water training I agree.*
- We will probably also run a class on the Operation Policy Manual, since this is now part of the requirement under the new guidelines.
- *COMO Gene Bernstein, DSO-MT, offered to do a class over the winter at the boathouse on the ICS 100, 200, 700, & 800. More to follow.*

Operations – John Merrill, SO-OP:

- Division Activities to date - AUXINFO reports 74 missions completed to date.
- This Sunday, October 29, 2006 there will be the annual Winter Personal Protective Equipment (PPE) inspection conducted at Station Merrimack at 0900.
- Reminder to get all of the paperwork into Information Services and Sector.
- Don't forget to complete the ICS courses; 100, 200, 700, and 800 for Coxswains – only ICS 100 and 700 for Crew.
- Frank Keslof's Policy Guide for Sector was meant to be used as a quick reference for the Gold Side only. Any questions on policy by the Auxiliary we should only use the National Policy guidelines, especially for size of vessels offshore and for waivers on using Mustangs.

Public Affairs – Al DePietro, SO-PA:

- Nothing new.

Publications – Charles Grossimon, SO-PB:

- No report.

Public Education – Henry Marchi, SO-PE:

- Not much happens for PE this fall. A few classes are in session.
- I had a meeting with the Boy Scout leaders in Haverhill on the 16th of this month to try and determine what they need in the way of a safety course. I also gave a modified version on Chapter 2, which was well received. I

believe a modified version of the BS&S would be best for their requirements. I am processing some information for them to review and will have some more information in a week or so. They have the ability to pay for our services so we should have a discussion on how to handle this class. The group covers a wide area up to Plaistow NH and several local communities in the Haverhill area.

Personnel Services – Scott Crocker, SO-PS:

- Four new members were added to Flotilla 38: Brent Desautel, Colleen Sesautel, Bryan Carter, and Bruce Dewire. Congratulations to our newest Division 3 members.
- Am working on 2 new perspective members, also for Flotilla 38, and will be meeting them soon.

Program Visitor – C. John Swenson, SO-PV:

• ACCOMPLISHMENTS

Last week at the District Meeting, after a great deal of soul searching & internal debate, I made the decision to discontinue the use of our PV Web Site (USCGAMDV.COM). It is a terrific system that backs up AUXDATA while at the same time capturing the location of visit data not captured by AUXDATA. However, the lack of support from the District Bridge has prevented the success I expected. The constant harangue I have been enduring this past year made it impossible to continue business as usual. Participation in the USCGA is supposed to be “fun”. I have not been having “fun”.

Therefore, RBSVP visitation reporting will revert to form 7046 as in the past. This form can be downloaded from the National “forms” site or the electronic (e-mail) version, also found on the National “forms” site, can be used. I find entering the “forms” site via “links” on the Division 3 web site really quick. The only other form required will be 7047 for reporting mailing address changes or initial visits to Partners with “Traditional” venues. Non-traditional Partners such as Dept. stores, libraries, town halls have no interest in safe boating circulars. When used, form 7047 should be forwarded to David Butzinger, ADSO-PV at 131 Greenwood Avenue Warwick, RI 02886-3027.

These are the only forms we will use. I will have to develop a different strategy for capturing location of visit data. In the interim we will only know the # of visits for members & units. The date and time on mission can be found by searching each member in AUXDATA. The time on mission begins when you leave your vehicle in the parking area and ends when you re-enter it to start the engine. It must be reported in decimal increments of an hour (see the instructions with form 7046). Travel time must be reported separately on form 99.

- **PROBLEMS/CONCERNS** Newly certified Program Visitors, or those re-certified, must not file form 7046 until they receive the DIRAUX letter informing them of their new qualification. Only then will their new qualifications be entered in AUXDATA. Supervising PV’s must make this clear to all trainees.
- **LOOKING AHEAD** Our watchwords for the future must be RECRUIT and TRAIN! RBSVP cannot grow in Division 3 unless we have more PV’s providing proper coverage of our AOR. Every Flotilla should be involved with the recruiting and training. I’ll provide support where & whenever needed.

Vessel Examinations – Alan Gould, SO-VE:

- Not much has been happening this past month, the “season” for doing Vessel Safety Checks is pretty much over. The overall number of vessel safety checks done by Division 3 this year was less than last year. However I would blame the good number of loss weekends on the weather.
- Please report at your next Flotilla meeting that all VE’s need to report their VSC’s.
- Also, as I mentioned in the spring, the District has requested that some OPFAC’s should be inspected in the fall and paperwork submitted now, so that there is not a big crunch in the spring. Flotilla 35 has inspected on of their OPFAC’s and Flotilla 37 will have their OPFAC’s inspected this fall. It is late in the season, but if anymore could be inspected it will mean you do not have to wait in the spring for the paperwork before you can go out under orders.

IPDCPREPORT:

- No report.

DCP REPORT:

- Had a meeting with Chief Zatto this morning.
- The Past Captains Association would like to pair up their event with the CG Picnic here at the Station. The Chief will think it over.
- New Members – those not in AUXDATA will not get the information. Please see to it that they get the information.

COMO Gene Bernstein, DSO-MT:

- The January Conference is at the Burlington Marriott on January 5, 6, & 7th.
- 3 Orientation Programs will be running on Saturday; elected officers in the AM, new members all day, and staff presentations of 1½ hrs each will be in the PM for Division & Flotilla (these will continue on Sunday morning with 3 different groups meeting concurrently).
- Saturday morning there will also be a presentation on Mentoring New Members.
- TCT Program – this is the long, 2 day version and only needs to be taken by those who have never taken TCT. By the new guidelines the short version is now sufficient for everyone else.
- **Division 3 Change of Watch** – I would like to see more participation from the Division for this event. We use to get upwards of 90 people attending and had a great time. Flotilla 33 is buying up a table for their members. The challenge has been made.
- **Flotilla Commanders Academy** – 8, 9, 10 December 2006 at Mass. Military Reservation, Cape Cod. Berthing, meals, and travel orders will be provided. Limited to 30 candidates. See DCP, SO-MT, DSO-MT, or District web site for application.

OLD BUSINESS:

- Change of Watch – we are still looking for a Set-up/ Decorating Committee. Contact Henry Marchi to offer your services.

NEW BUSINESS:

- January conference discussion. Don't forget "New Members" are anyone who joined after 1/1/06. Please see that they get the word.

GOOD OF AUXILIARY:

- **Ill Members:** Glen Davis, PDCP, had back surgery this morning. Please refer to Flotilla 35's report above for contact information.
- Rick Lutes has been working with Senior Chief Al Johnson and the North Shore Paddlers Association on paddleboats, kayaks, and canoes.

The meeting was adjourned at 2100 for a short break with a MT session by COMO Gene Bernstein immediately following.

Next months meeting will be held on Wednesday, November 15, 2006 at 1900. The host Flotilla will be Flotilla 33.

MT SESSION – UNIFORMS, PROTOCOL, & AWARDS: COMO Bernstein with his usual wit and inimitable style gave a great presentation that had us in stitches several times. The pearls of wisdom that he left us with were:

- Take care of your people. If you have a staff officer who has been in office more than a year that is doing a good job you should submit that persons name for recognition. The Past Captain's Association would be more than happy to help write the award submission.
- The bible for what is authorized and not authorized is the Auxiliary Manual!!!
- The USCG Uniform Regulations are on line for anyone wanting to see what the Gold-side rules are.

Respectfully submitted
Sheryl James, SO-SR